Integrated Training Collaborative Quarterly Meeting
Agenda & Meeting Notes

Monday, January 27, 2020

Join Zoom Meeting
https://vcu.zoom.us/j/473252863
To join via iPhone one-tap: US: +16465588656,,473252863# or +16699006833,,473252863#
Or Telephone: Dial(for higher quality, dial a number based on your current location): US: +1 646 558 8656 or +1 669 900 6833 Meeting ID: 473 252 863

1. ***Welcome/Introductions & Celebrations/Announcements***
    a. Please share your name and role
    Corey Cassidy, Sheryl Fahey, Amber Gant, Lisa Terry, Deana Buck, Patty Eitemiller, Lisa Santra, Erin Austin, Kyla Patterson, Ana Brecht, Dana Childress, Cathy Cook, Cynthia Core, Adele Rohner, Carole Ivy

    b. Updating ITC Membership survey https://www.surveymonkey.com/r/HRZYVZ2
        Please reply to let us know if you would like to continue participating on the ITC for the coming year.

2. ***State and National Activities***
    a. **Part C Update**   Kyla
    General assembly season is here. We are very pleased that the Governor's budget includes additional money for EI, including caboose bill funds for this year and increases for the next two fiscal years. We are watching this closely because it is not final until signed by Governor. There is also budget amendment language to increase Medicaid rates. We are still following up on functional assessment and child outcomes summary monitoring. All local systems have received landscapes of strengths and areas of improvement and will identify what they want to work on. End year of SSIP summarizing and planning are in process and we are working with stakeholders to plan for the coming year. OSEP extended SSIP for one additional year but we expect it to be continued beyond that. We will continue with current priorities and think about how to build on the progress we've made so far. We are also working closely with the PD team about provider shortage issues and strategies to collaborate with IHEs, work with students in local systems, and advance knowledge of the field.

    b. **VCPD**   Cori
    VCPD is doing lots of VCPD 101 and 102 training around the state, hosted by Jaye Harvey. These courses are free. For this fiscal year, there are three opportunities for train the trainer workshops on how to use good PD skills, make training interactive, etc. These courses are highly recommended by ITC members. For more information, visit http://vcpd.net/vcpd-101-102/

    There is discussion about whether there will be a group from VCPD going back to CT for more intensive state support from Early Childhood Personnel Center (ECPC). More information is available now about the type of support that will be provided but it sounds different than what the group has participated in before.

    There was a phone call last week with Jenna Conway and Erin Carroll to discuss the work happening through the Governor's office about early childhood and readiness and where VCPD fits in. The good news was that Jenna said that PD is a priority and we don't expect professional development funding to go away because a well-prepared workforce is essential. (No specific commitment to VCPD funding on this call.) Communication will continue.

VCPD also worked this last year to bring together a cadre of trainers in practice-based coaching by offering train-the-trainer sessions. Participants included preschool development grant participants and others to offer support to the communities in early childhood and early intervention around using practice-based coaching in local programs.

Early learning standards (0-5) are under development that provide developmental info (by domain) for early childhood with more emphasis on ACEs and diversity. VA was selected to receive continued funding for this effort (around $12 million). We are trying to ensure info about children with disabilities is included.

c. **DEC**
   i. **Service Coordination CoP**   Dana
   The SC CoP is the professional home for SCs around the country. We are hosting web conversations several times a year, sharing resources with members 2x/month, and writing a joint position statement (with Infant Toddler Coordinators Association) about the role of SCs. It will address expertise, beliefs, roles, and responsibilities and include a resource that outlines specific recommended knowledge and skills. We hope that states and programs will use the position statement to guide hiring and training of high quality SCs.

   The recommended knowledge and skills document is being drafted separate from the SC CoP but in collaboration with DEC, ITCA, and ECPC. It is in draft form. Recently a draft survey was completed and feedback is being evaluated now.

   ii. **Manuscript**   Cori
   PD team members (Cori, Dana, Lisa) and Anne Brager (ITCVA office) recently had a manuscript accepted for publication in an upcoming DEC monograph on assessment. Focuses on how VA's definition of FA ties to the DEC recommended practices and uses a case scenario to illustrate FA in EI.

   iii. **VA DEC**   Patty
   Serra De Arment is our current president and provided this update:
   - Will be attending ECMH conference in May with a vendor table.
   - Launching our adopt-a -classroom initiative to promote the DEC recommended practices. Link for this will be on our website and is on the VA DEC Facebook page. Open to teachers, students, etc.
   - Board meeting will be coming up in February.
   - PD chair had to step down so we will put out a call for a new PD chair soon (must be a DEC member).
   - DEC is using DEC Collaborate as a platform for members, communities of practice, and state-level groups.

d. **ACT Early**   Deana
   Deana is focusing more on reaching out to Head Start and working at the state level. She is working together with the ambassador in regions on how to communicate with health managers. She is collaborating with people from ICFI who provide TA to Head Start groups. Would appreciate any help with connecting to anyone in Head Start to make them aware of the resources. Learn the Signs materials are being shared within the state.

e. **aRPy Ambassador**   Lisa
   Lisa T. has been accepted as one of 23 new state ambassadors for a two-year term. Ambassadors represent the partnership between DEC and ECPC to promote the use of the DEC recommended practices. Congratulations!

f. **Upcoming Conferences**
   i. DEC October 20-23 in MN (Call for proposals due 2/14/2020)
   ii. Zero to Three October 7-9 in UT (Call for proposals due 2/19/20)
   iii. Early Childhood Mental Health Conference May 14-15 in Charlottesville
      Registration will open March 16-Apr 13. Information is available online.

3. *Highlighted Work Plan Deliverables*
   a. **ITC Workplan**   Cori
      [Workplan is posted on the VEIPD site](). Our fiscal year is Nov 1st through Oct 31st.
   b. Talks on Tuesday   Cori
      i. February/March-Fathers – Part 1 focuses on an overview of what we know about working with fathers in EI and generational differences. Part 2 will dig into strategies for working with fathers.
      ii. April/May-Feeding related to specific issues including an overview of what to look for with feeding challenges, babies who were in the NICU, and how to know when to call for support. Will be presented by an OT feeding specialist and a developmental service provider.

   c. **Functional Assessment Learning Path**   Lisa
      Five new paths are being developed around functional assessment based on the VA definition. Reviewers will be needed soon. Email Cori and Lisa if you are interested in being a reviewer. Hoping to release the final paths by April. Patty E volunteered to review.

   d. **SC Chats-2020**   Dana
      We will be continuing this initiative this year to provide 4 statewide SC chats web discussions. A survey will be coming out soon to request input on topics for this year. Lisa T is planning for the first web discussion based on input from the ITCVA office. It will focus on the child outcome summary process. We are also looking at revising our evaluations too. Please let us know if you have topic ideas or feedback.

      Topic ideas: postpartum depression, transition, discussion of transition pages and lingo used during the transition plan meetings

   e. [EI on the Fly Podcast]()   Dana
      Five of eight episodes have been released in our functional assessment series. The first episode provides an overview, then the next four focus on intentional observation, asking questions, active listening, and bias. Episodes are released monthly. You can subscribe/follow from Podbean or any platform where you listen to podcasts. Dana and her collaborator from Massachusetts will begin working soon on the next series which may be about teaming. Lisa S and Patty have listened and liked the podcast.

   f. **Coaching Implementation Project**   Lisa
      Lisa T will be leading the 5th cohort beginning on Feb 21st. It will meet monthly for 90 min with a total of 7 participants this time. If you are interested in joining the group, email Lisa.

   g. **Resource Pop-Ups**   Dana
      We hosted 30-min pop-up webinars in Sept and Dec to highlight how to use PD resources to provide local staff development. We anticipate the next pop-up being in late Feb/early March. Survey feedback so far has been very positive so we will continue this initiative this year. The pop-ups held so far are archived on our YouTube channel, [VEIPD Videos]() (not on the VEIPD site).

   h. **Leadership Book Study**   Dana
      Last year, we identified a need to provide PD for local system managers and supervisors that was specific to their needs. Dana and Telisha (ITCVA office) are collaborating to build a book study using the

Dare to Lead book by Brene Brown. Earlier this month, we began planning with a workgroup of LSMs who are helping us take the book content and link it with the work of LSMs/supervisors in EI. We anticipate launching the book study later this year.

i. **Office Hours**   Lisa

Towards the end of last year, we hosted PD Team Office Hours. Two PD team members were available for one hour to support system managers and others who did individual or group staff training. The sessions are intended to provide support on how to utilize resources to provide training at local level. Participants could join sessions to ask for ideas around a topic. We had two participants on the 1st session, one participant in the 2nd session, and no one joined the 3rd session. We would love to have feedback to help us decide how to move forward. Ana used it and learned to better navigate the VEIPD site so she could help others too.

Suggestions: PD team could come up with a specific topic to draw people in or maybe have both options (we offer a specific topic and people can join with their own ideas). Send out a survey to get input on topic ideas. Possibly pair each session with another event as follow-up or to provide additional PD resources.

j. **Building and Maintaining the EI Workforce in VA**   Cori

PD team and ITCVA office are working together to address workforce issues and collaborate with IHEs in response to the discussion at the last LSM meeting. We will be creating an infographic to build awareness of what is happening at the Governor's office, VA Early Childhood Foundation, School Readiness, and how these state-level initiatives impact us in EI. The ITCVA office is providing action reports to the field which address preservice and inservice efforts. We hope to continue offering the annual IHE faculty institute through VCPD and will keep you posted.

4. *Other*

VEIPD Site

- We have enhanced our search feature so that it primarily only searches within our site (rather than in the wider Google search engine). When you search, it will pull up specific resources and pages, rather than just the page. You will see four broader search results from Google at the top (because our search plug-in is a free Google tool), but if you scroll down you will find our specific resources.
- There was lots of support today from ITC members for a mini-video tutorial about how to navigate our site. Look at the [ECTA site for an example](#).

Social Media

We are doing a push for our social media platforms to help share resources and events.

- Facebook: https://www.facebook.com/veipd/
- Instagram: https://www.instagram.com/veipd_team/
- Twitter: https://twitter.com/veipd
- YouTube: https://www.youtube.com/user/veipd

- *NEXT MEETING*
  - Next meeting-TENTATIVE: April 27 from 10:30 am-12:00 pm